Anesthesia Dept TIME LOG

PER DIEM STAFF

DATE:

PER DIEM CRNA's / AA's

NAME	HOURS WORKED	@ RATE	HRS TO BE PAID	COMP / LEAVE TIME ACCRUE	USE	LEGEND - Descr. of RATE
						Rate 1 Weekday daytime shift – starting in the morning
						Rate 2 Weekday evening / night shift – starting at 3 pm or later
						Rate 3 Weekend shift – starting on Saturday or Sunday
						Rate 4 Holiday shift starting on a Holiday.

PER DIEM MD's

NAME	HOURS WORKED	@ RATE	Description of RATE	COMP / LEAVE TIME ACCRUE	USE	LEGEND - Descr. of RATE
						Salaried Hours (Rate) - "SH" Weekday Hrs - Before 4 pm / On Call Hrs - Wkdays / Wkends
						Rate 1 - "ML-D" ML Hours Day Shift - Before 4 pm
						Rate 2 - "BU-L, X-L, ML-L, D-BC, D-AC" Weekday Hrs - After 4 pm (1st Trip) [Back Up, Extra, Moonlighter] Daytime Hrs - Before / After Call
						Rate 3 - "BU-SS, X-SS, ML-SS, BU Wkday-CB" Weekend Hrs (1st Trip) Weekday BU Call Back (2nd Trip)
						Rate 4 - "OC-HH, BU-HH, X-HH, ML-HH, BU-Wkend-CB" Holiday Hours worked in Hospital [On Call, BU, Extra, ML] Weekend BU Call Back (2nd Trip)